



NOVEMBER 12, 2009 STATUS REPORT

TO: Debbie Berry, JCS
Sherry Finchum – JCS
Phil Kindred – Jefferson County Commission
Bill Nolen – JCS
Anne Marie Potts – Jefferson County School Board
Carolyn Voiles – Jefferson County Mayor's Office

Connie Campbell – JCS
Faye Humbard – JCS
Annette Loy – Jefferson County School Board
Alan Palmieri – Jefferson County Mayor
Tim Seals – Jefferson County Zoning

FROM: Terry Gilhula – Metropolitan Planning Commission
Tim Kuhn – Metropolitan Planning Commission

CC: Jeff Galyon – Public Building Authority

DATE: November 12, 2009

TIME: 9:00 a.m.

SUBJECT: PEFA Jefferson Status Report

Several project tasks have been completed prior to today's meeting:

Project Management and Administration

1. A PEFA Resource Committee meeting was held on Thursday, October 8, 2009.

Data Collection Tasks

1. Collected 2009/10 student address data from JCS staff.

Mapping and GIS

1. Raw student enrollment data for 2009-10 were processed and prepared for geocoding.
2. Student address geocoding for 2009-10 began on October 23, 2009 and was completed on November 3, 2009.
3. Summaries of school enrollment by school attended and by place of residence were compiled.
4. Subdivisions were mapped and summaries of dwelling units and students within subdivisions were generated.
5. Study areas were mapped. Will comprise the building blocks for enrollment projection development and scenario testing.

Employment Trends Analysis

1. Jefferson County journey-to-work data were processed to determine employment exchange between Jefferson and surrounding counties.
2. Summary findings about jobs by economic sector and movement of workers were prepared.

Enrollment Capacity Analysis

1. A survey form for classroom inventories was distributed to the principals at each school in the Jefferson County system.
2. Completed surveys were reviewed. Follow-up phone calls were made when clarifications were necessary.
3. Survey data were compiled into school-by-school inventory summaries.

4. Design and functional capacity calculation guidelines were written.
5. Design and functional capacity calculations were drafted for each school.
6. Preliminary comparisons of current enrollment to functional capacity were drafted.

Core Capacity and Operational Costs Analysis

1. Each school was visited by PBA staff and floor plans were verified.
2. Facility operational cost information was compiled, and a draft operational cost summary report was developed.
3. Draft core capacity standards were developed.

Enrollment Projection Model

1. Projection model inputs of student mobility and student yield were generated.