



Knoxville-Knox County Metropolitan Planning Commission

# Annual Report

FY2013-2014

## Planning Commissioners

The Planning Commission is an advisory board comprised of 15 citizens—seven appointed by the City Mayor and eight appointed by the County Mayor. These volunteers come from a variety of backgrounds and represent a broad spectrum of community interests and concerns. They serve staggered four-year terms without compensation and may be re-appointed. The Commission meets the second Thursday of every month.



REBECCA LONGMIRE  
CHAIR  
2006-2014



BART CAREY  
VICE CHAIR  
2007-2015



HERB ANDERS  
2012-2016



ART CLANCY, III  
2012-2016



LAURA COLE  
2008-2014



ELIZABETH EASON  
2013-2017



CONRAD "MAC" GOODWIN  
2013-2017



LEN JOHNSON  
2012-2016



MICHAEL KANE  
2007-2015



CHARLES LOMAX  
2012-2016



BRIAN PIERCE  
2010-2014



JEFFREY ROTH  
2011-2015



JACK SHARP  
2003-2015



JANICE TOCHER  
2012-2016



JIM WAKEFIELD  
2014-2018

## Keynotes from the Director: Endings and Beginnings

It's been a year of transition at the offices of the Metropolitan Planning Commission—we wrapped up the single-largest project ever undertaken by the agency, started to see what life after that effort will look like, and said goodbye to more than 100 years of expertise and knowledge with three retirements.

### Whew! And What Happens Next?

This spring we successfully completed our three-year regional planning effort, Plan East Tennessee, and everyone shared a sigh of relief for a job well-done. The largest project in MPC's history reached a positive conclusion under the guidance of Jeff Welch and Amy Brooks who provided excellent leadership from the initial grant application in late-2010 until the final report was submitted to HUD in April.

PlanET generated an extensive set of resources that will be used by communities to promote long-range goals and strategies for future growth, developed during the citizen-driven process. The PlanET Collection—a library of more than 40 plans, reports, and projects—is available to the public online. The collection ranges from assessments of health and equity to a guide to local food sources. Highlights include:

- **PlanET Playbook:** The Playbook is the cornerstone of The PlanET Collection. It is a compilation of strategies gathered during the public outreach campaign that any of our communities can undertake to create more prosperous people and places.
- **Demonstration Projects:** While each East Tennessee community is unique, we all face common challenges and can share solutions among different jurisdictions. PlanET brought together diverse partners from across the region to share possible solutions to 19 issues, including revitalizing downtowns, managing stormwater, and redeveloping underutilized land.
- **Livability Report Card:** This series of reports is a yearly assessment of where the region stands in five key areas: economy and workforce development, transportation and infrastructure, housing and neighborhoods, healthy communities, and environment.

Though the planning phase has ended, our partners and citizens want PlanET's regional collaboration to continue, and we want our proposals to see implementation. To start, we have formed a consortium of organizations, businesses, governments, and individuals, called ETcompetes. The group convenes to share ideas, coordinate projects, and align resources in a way that will advance regional competitiveness.

One of the first accomplishments of ETcompetes is a new web resource, ETindex. MPC staff and consultants worked diligently, under the direction of Tim Kuhn, to crunch the numbers necessary to provide a common source of data and analysis on topics critical to improving our quality of life: Want to know how tourism affects the local economy? Or the average time area workers spend getting to and from work? How about the number

of days the air in the region is unhealthy? You can find answers to these questions and many more by looking at the 87 indicators on ETindex.org. All metrics are available to the public, free of charge, in a user-friendly online format, with each indicator offering a description, analysis of trends, data table, and chart.



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Look for more accomplishments from ETcompetes in the coming months—PlanET momentum is strong, and I'm confident its vision of regional prosperity will be attained!

### Life Before, During, and After PlanET

What does MPC life after PlanET look like? Well, in many respects it looks the same as it did before and during the project. Comprehensive Planning staff continue to engage the community and craft sector plans. Development Services staff serve customers and guide them through the process toward rezoning and subdivision approvals. Addressing staff check street names and assign house numbers that the post office and emergency responders can reliably find. TPO staff make bicycling and walking safer, improve access for all types of users, and work with TDOT on road improvements. Support staff continue to pay the bills, make the maps, run the websites, research and write the market analyses, work with the U.S. Census Bureau, send out the press releases, make our plan documents look great, and improve the technology we use. All of these activities continued throughout PlanET—we just didn't talk about them as much!

### So Long and Welcome Back

We've seen some personnel changes of note over the past year. Having a staff member or two leave is not uncommon, but having three long-term employees announce their retirements this year was big news for us. Mike Carberry, Pat Phillips, and Buz Johnson collectively served the agency for 100 years, and each made contributions we will remember and appreciate far into the future.

Around the time the retirement parties started, we welcomed a former coworker back into the fold. Dave Hill, who served as MPC Executive Director a decade ago, before leaving to work for the City of Knoxville, returned to the agency in April. As Deputy Director and Comprehensive Planning Manager, he'll be doing some of the work formerly handled by Carberry and Johnson, as well as serving as second-in-command.

Another successful year of service to Knoxville, Knox County, and our East Tennessee region is complete. It is the hard work of every MPC employee that ensures our success—I am proud and thankful to work with each of them.

## Planning Commission Staff

The Planning Commission is supported by a staff of 35 people who work in four divisions: Development Services, Comprehensive Planning, Transportation Planning, and Information Services. Each group has unique abilities and responsibilities, and it is common for work teams to be formed across division lines to collaborate on projects.

The Executive Director manages the agency and is responsible for developing and administering the work program and budget. A seven-person management team is led by the Executive Director.

Every workday dozens of citizens walk up to MPC's Development Services counter to obtain application forms, file plans, or receive guidance on projects. This division processes and reviews requests for rezonings, subdivisions, and development plans, and it prepares a recommendation on each case that will be considered by the Planning Commission.

Comprehensive Planning focuses on long-range planning. Updating sector plans and the Knoxville-Knox County General Plan fall under this division's responsibilities, as well as special projects like park inventories, small area plans, corridor studies, and guidelines for neighborhood overlays.

The Transportation Planning Division staffs the Knoxville Regional Transportation Planning Organization, or TPO, a federally-required board that coordinates road improvements, bicycle and pedestrian plans, freight movement, and transit.

Information Services includes the addressing staff, the geographic information systems group, a graphic design team, and two researchers. This division manages MPC's library, websites, computer network, and various community outreach activities, including publications, social media, and market studies. Information Services staff works closely with the other divisions of the agency, providing specialized support for all planning efforts.



*Kaye Graybeal, Ellen Zavisca, and Tarren Barrett*

### MPC Staff

Liz Albertson	Planner II
Jeff Archer, AICP	Senior Planner
Tarren Barrett	Transportation Engineer
Bryan Berry	Research Associate II
Tom Brechko, AICP	Principal Planner
Amy Brooks, AICP	Senior Transportation Planner/Project Manager
Michael Brusseau, AICP	Senior Planner
Doug Burton	Principal Transportation Planner
Dori Caron	Administrative Assistant II
Michael Conger, PE	Senior Transportation Engineer
Emily Dills	Planning Technician II
Mark Donaldson	Executive Director
Terry Gilhula, PhD	Information and Research Manager
Kaye Graybeal, AICP	Historic Preservation Officer
Dave Hill	Deputy Director/Comprehensive Planning Manager
Donna Hill	GIS Specialist
Ewing (Buz) Johnson, AICP	Deputy Director
Dan Kelly	Development Services Manager
Tim Kuhn	GIS Manager
Betty Jo Mahan	Administrative Assistant II
Sara Martin	Smart Trips Outreach Coordinator
Sherry Michienzi	Receptionist
Debbie Mitchell	Administrative Assistant I
Marc Payne	Planning Technician
Sarah Powell	Webmaster/Senior Graphic Designer
James Reed	GIS Operator
Mike Reynolds, AICP	Planner II
Nick Schoenborn	GIS Analyst I
Kelley Segars	Principal Transportation Planner
Susan Taylor	Administrative Assistant II
Christi Wampler	Smart Trips Program Coordinator
Jo Ella Washburn	Graphic Designer
Jeff Welch, AICP	Transportation Planning Manager and TPO Director
Ellen Zavisca	Senior Transportation Planner
Alex Zendel	GIS Analyst II

### Farewell to MPC Staff Who Left During the Year

Alisa Ashouri	Smart Trips Program Coordinator
Mike Carberry	Comprehensive Planning Manager
Alan Huff	Transportation Planner II
Pat Phillips	GIS Operator
Dee Anne Reynolds	Finance Manager

### MPC Staff Lauded at State Planning Conference

MPC and TPO staff participated in the annual Fall Conference of the Tennessee Chapter of the American Planning Association (TAPA) in September 2013. The three-day session was organized around the theme, "Farmhouse to Penthouse: Planning for Healthy Living and Healthy Communities in Tennessee." Rural and urban planning topics comprised the conference agenda.

MPC's Liz Albertson and TPO's Ellen Zavisca were joined by officials from the Knox County Health Department for a panel discussion on the ties between planning and public health in Knox County. Session highlights included the role that local groups like the Food Policy Council, Safe Routes to School Partnership, Together! Healthy Knox, and Plan East Tennessee play in integrating community health initiatives with local planning efforts.

At the conference awards presentation, University of Tennessee landscape architecture graduate Patrick Osbourne accepted the TAPA Student Achievement Award on behalf of his fellow students and faculty for their work with PlanET. The group completed greenway, stormwater management, and town revival plans and was recognized for their outstanding contribution.

Also collecting honors at the awards ceremony, MPC's Buz Johnson and Mike Carberry were inducted to the Tennessee Leadership Council, an honorary planning organization comprised of the state's most accomplished planners. Buz and Mike have a combined tenure of 80 years in planning.

### Mahan Honored as Good Neighbor of the Year

Betty Jo Mahan, an administrative assistant at MPC, was presented the Diana Conn Good Neighbor of the Year Award at the City of Knoxville's Neighborhood Awards and Networking Luncheon on March 8. Mahan was lauded for starting the Inskip Community Association and for embracing diversity in its mission.

In addition to working with local agencies on projects such as Healthy Kids-Healthy Communities, Safe Routes to Schools, and Paint the Pavement, Mahan and the Inskip group publish a dual-language newsletter.



Betty Jo Mahan (left) works with Inskip volunteers to "paint the pavement."



Mike Carberry and Buz Johnson, pictured above with Ambre Torbett, the Sullivan County Planning Director, were inducted to the Tennessee Leadership Council.

Mahan has been with MPC for nearly 17 years where she's instrumental in seeing that Planning Commissioners, City Council members, County Commissioners, and others receive the information they need to make decisions on local planning actions. She credits her experience with those groups as one reason she decided to get involved in her own neighborhood. "My experience at MPC taught me that each neighborhood needs an advocate to communicate their positions on potential changes or needed services in the community. Seeing others volunteering their time to help their communities inspired me to step up and take on projects within my own neighborhood," she said.

### Staff Accreditations Continue to Accumulate

MPC staff garnered three more planning certifications and registration as a professional architect this year.

Sara Martin, Outreach Coordinator for Smart Trips, became a registered architect after 12 years of education, internship, and testing. The achievement fulfills a longstanding professional goal of Martin's and delivers unexpected benefits for her work in alternative transportation. Martin was also named one of "40 under 40" by the Knoxville Business Journal.

Mike Reynolds, a planner in MPC's Comprehensive Planning Division, and Amy Brooks, a transportation planner with TPO, were accepted as members of the American Institute of Certified Planners (AICP) in November 2013 and April 2014, respectively. They earned the distinction based on their years of planning experience and successfully passing the AICP exam. TPO's Ellen Zavisca was designated a Professional Transportation Planner by the Transportation Professional Certification Board, scoring highest among all test-takers on the certification exam.



Sara Martin, Mike Reynolds, Amy Brooks, and Ellen Zavisca

## Plan East Tennessee

PlanET was a partnership of local residents, non-profit representatives, business leaders, government officials, planners, and transportation experts who came together to address the shared challenges of Anderson, Blount, Knox, Loudon, and Union counties. Participants focused on five key areas that affect the region's quality of life: economy and workforce, transportation and infrastructure, housing and neighborhoods, healthy communities, and the environment.

PlanET was made possible by a generous grant from the U.S. Department of Housing and Urban Development (HUD) and in-kind support from local partners. The grant period began in February 2011 and concluded in April 2014.

In the final year of the grant period, PlanET concentrated on several efforts:

- Creating a publicly accessible data sharing resource
- Developing a regional brand for future collaboration
- Cultivating local and regional partnerships
- Developing an action plan

### Milestones Reached this Year

The project team reached several key milestones this year:

- More than 20 community resources were completed, including 15 demonstration projects, a low-impact development manual, a regional equity profile, a regional foodshed analysis, greenway guidelines, and the region's first local food guide.
- The second annual ETcompetes Summit was held in November, 2013.
- The ETcompetes Speaker Series hosted four nationally recognized experts on the following topics: "Rural by Design and Taming Commercial Strips," led by Randall Arendt, "Ageless Downtowns: Creating Walkable Downtowns for Residents of All Ages," featured Jeff Speck and Helen Foster, and "Creative Placemaking," hosted by Jason Schupbach.
- The region's first community indicators website, ETindex.org,

was launched. The site includes 87 metrics that track critical aspects of the region's quality of life.

- PlanET Playbook, the capstone product of the entire process, was published in spring, 2014.

### Regional Demonstration Projects

Faculty and students from The University of Tennessee College of Architecture and Design worked with MPC staff and the East Tennessee Community Design Center to complete 15 demonstration projects. Topics like "Alcoa and Maryville Redevelopment," "Greenway Guidelines for East Tennessee," and "Historic Downtown Loudon" focused on renewing older neighborhoods and commercial areas, concepts for historic preservation, plans for pedestrian-oriented streets and architecture, and redevelopment of obsolete shopping centers. The projects addressed common challenges in the region and offered solutions that can be used by any community to address those challenges. Once completed, MPC staff designed and produced a poster for each project that can serve as community design inspiration for neighborhoods, towns, and broader areas and as a resource to apply for implementation funding.

### Education Roundtable

PlanET hosted a third education roundtable in January, 2014, offering participants an opportunity to interact with key leaders in education and workforce development—at both the regional and state levels. Recommendations were offered to guide continued collaboration to address regional education challenges.

### PlanET Playbook

In spring, 2014, staff completed the PlanET Playbook, the 30-year plan to accommodate regional growth while protecting quality



The second annual ETcompetes Summit was held in November, 2013.

The Summit was hosted by Mayor Tom Taylor (Maryville), Amy Brooks (MPC), Mayor Madeline Rogero (Knoxville), and Mayor Tom Beehan (Oak Ridge).

of life and prosperity. The Playbook is a high-level roadmap that promotes a regional growth concept, regional vision and goals, and implementation strategies.

## Data Sharing and Analysis

### Equity Profile

City of Knoxville and MPC staff finalized the Plan East Tennessee Equity Profile which examined the historical context and current conditions that characterize a separation between areas of socio-economic opportunity and stress in our region.

### ETindex.org

ETindex.org is an important outcome of the PlanET process. Under guidance of key community partners—the University of Tennessee Center for Business and Economic Research, the Cornerstone Foundation, the United Way of Greater Knoxville, and Knoxville-Oak Ridge Innovation Valley—staff and consultants developed a web-based platform to track 87 social and economic indicators that measure quality of life in East Tennessee. MPC staff continues to manage this website with on-going updates to key metrics.

## Regional Collaboration

As the grant period came to a close, PlanET focused on solidifying relationships created during the project, ensuring that regional partnerships would continue beyond 2014:

### Sustainable Communities Leadership Academies

MPC staff and partners participated in several Sustainable Leadership Academies since the inception of PlanET. In 2013-14, those academies included: “Transition to Implementation,” “Building a Sustainable Economic Future through Equity,” and “Inclusion and Strengthening Rural-Urban Connections to Support Competitive Regions.” The team that participated in the “Transition” academy continued to meet to advance PlanET’s implementation efforts.



### Regional Branding

Branding for both ETcompetes and ETindex was introduced and will be used as the umbrella for future efforts to collaborate and implement elements of PlanET.

### ETcompetes Collaboration Institute

In June, 2014, PlanET leadership, assisted by the Institute for Sustainable Communities and the Collaboration Institute, hosted an all-day workshop on regional collaboration. More than 30 community leaders attended the event focused on developing tangible next steps to continue the work of PlanET, implementing the goals and objectives developed during the planning process.

### Tennessee Regions’ Roundtable

Coordinated by Nashville’s Cumberland Region Tomorrow, the Tennessee Regions’ Roundtable is a network of state and federal agencies, affiliate organizations, and funding groups. The Roundtable is a catalyst to support and expand statewide economic competitiveness and opportunity, quality community development, and wise use of fiscal resources. MPC staff continues to provide input and create opportunities for East Tennessee leaders to contribute to this statewide network. In June, the University of Tennessee, in collaboration with staff, hosted the Tennessee Region’s Roundtable in Knoxville for a two-day workshop.

A screenshot of the ETindex.org website. The browser address bar shows 'etindex.org'. The website header includes the ETindex logo with the tagline 'Empowering Conversation' and a search bar. A navigation menu at the top right lists 'ALL INDICATORS' and 'Search'. Below the header, a large blue banner displays the 'Economic Impact of Tourism' with the following data: Expenditures: \$1,534,640,000; Payroll: \$422,410,000; Employment: 14,720; Local Tax Revenue: \$36,630,000. The background of the banner is a scenic landscape with mountains and a lake. At the bottom of the banner, there are buttons for 'REPORT CARDS' and 'REGIONAL DASHBOARDS'. A footer navigation bar contains links for 'HOME', 'DEMOGRAPHICS', 'ECONOMY &amp; WORKFORCE', 'EDUCATION', 'ENVIRONMENT &amp; AGRICULTURE', 'FINANCIAL WELL-BEING', 'HEALTHY LIVING', 'HOUSING &amp; NEIGHBORHOODS', 'QUALITY OF LIFE', and 'TRANSPORTATION'.

## Development Services

### Building Activity

New development investment recorded overall gains this year in Knoxville and Knox County. The value of residential construction increased 33 percent over last year's figures to total \$294.6 million in 2013. Two notable residential projects were The Preserve at Hardin Valley, a 296-unit apartment complex in the Northwest County Sector, and University Walk, a 207-unit apartment development in the Central City Sector. In contrast, this year's non-residential construction investment of \$84.5 million showed a 54 percent drop since 2012. University Commons, an \$11.5 million shopping center in the Central City Sector, and the \$7.5 million Hampton Inn and Suites hotel in the West City Sector were two of the larger commercial projects.

Construction activity produced 1,982 new residential and non-residential building units in 2013. Houses, condos, and apartments led the way, adding 1,907 new units, a 20 percent gain over last year, while non-residential construction was down as the 75 completed units marked a 23 percent drop from 2012 totals. Detached dwellings accounted for the largest share of residential units at 57 percent (1,084 units), and multi-dwellings (apartments) were second with 34 percent (651 units). Residential permit approvals were greatest in the Northwest County Sector with 624 new units, followed by the Southwest County Sector with 298. The Southwest Sector also recorded the highest number of non-residential permits, 30 projects.

### Subdivisions

Residential subdivision activity was down slightly this year. The 500 new home sites approved in 2013 were 5.3 percent fewer than last year's total. Similarly, the 315 subdivided acres and 37 subdivisions were also a decline from 2012 figures. The average residential subdivision this year was 8.5 acres in size and comprised 14 lots. Non-residential subdivision activity was lower for the year, with 30 subdivisions creating 49 lots on 142 acres.

### Changes to the Zoning Map

A total of 74 residential and non-residential rezonings were approved in 2013, affecting 1,419 acres of property. Thirty-six residential applications accounted for just over half of the total acreage rezoned, while non-residential requests garnered 38 approvals and 46 percent of all rezoned land. Agriculturally-zoned property converted by rezoning jumped from 74 acres last year to 794 acres in 2013. Among the larger approvals were 196 acres for the University of Tennessee's research park, 109 acres for a proposed hospital on Middlebrook Pike, and 69 acres for a Knox County business park. Agricultural-zone conversions accounted for a 56 percent share of all rezoning approvals.



University Walk student living complex

### Code Amendments

The Planning Commission considered and made recommendations for 14 amendments to city and county zoning ordinances in 2013-2014.

#### Zoning Ordinance for Knoxville, Tennessee

- Amendment regarding definitions and development standards for small breweries, wineries, and distilleries and permitting these uses in certain commercial and industrial zone districts
- Amendment regarding definitions for small breweries, wineries, and distilleries
- Amendment to simplify the tent permitting process for citizens and business owners by clarifying requirements and offering an Annual Permit
- Amendment regarding the addition of home office to zoning regulation definitions and allowing home offices in R-1E Low Density Exclusive Residential districts
- Amendment to establish development regulations and standards for the Cumberland Avenue Corridor Plan area
- Amendments regarding the addition of definitions and consideration of appropriate zoning districts for boarding house, rooming unit, drop-off donation center, and group-living facility (dormitory) (City Council has not acted)
- Amendment regarding definitions, appropriate zone districts, and development standards for drop-off donation centers (City Council has not acted)
- Amendment to remove certificates of appropriateness for demolition within the D-1 Downtown Design Overlay district
- Amendments regarding definitions, appropriate zone districts, and development standards for day care facilities (City Council has not acted)
- Amendments regarding creation of a Corridor Overlay Zone district (City Council has not acted)
- Amendments to the City Sign Code regarding sign regulations (City Council has not acted)

#### Zoning Ordinance for Knox County, Tennessee

- Amendment to remove distance regulations for the sale of beer
- Amendment regarding minimum parking stall size dimensions and driveway width provisions (MPC withdrew)
- Amendment regarding retail sales of agricultural products in A Agricultural districts

#### Knoxville-Knox County Minimum Subdivision Regulations

No amendments

# Comprehensive Planning

## East City Sector Plan Adopted

The area just east of downtown Knoxville was once called Park City, and that legacy remains evident today with unique parks and open spaces along the Magnolia Avenue corridor. Chilhowee Park, the longtime home of the Tennessee Valley Fair, is found there, as are Paul Hogue Park, the Knoxville Botanical Gardens and Arboretum, and the new Thomas “Tank” Strickland Park. The community facilities component of the East City Sector Plan, adopted by MPC in April, will ensure that this legacy of parks continues well into the future.

In addition to attention paid to the wealth of parks and open spaces, the East City Sector Plan includes a historic resources component to protect and preserve the area’s many cultural features, such as the Chilhowee Park bandstand, the Colonel John Williams house, and the Mount Rest Home.

East City has seen less population growth and development activity than other sectors in recent years, largely because it is well-established and built-out. Future growth will take the form of redevelopment, and the community’s most frequently-voiced concerns centered on redesigning existing commercial corridors and protecting neighborhoods. The land use plan addresses these concerns: recommendation is made for a new zone for older neighborhoods, called the Heart of Knoxville Residential District; for commercial corridors, a Corridor Overlay District is proposed.

The East City plan also offers recommendations for transportation network improvements, including design alternatives for Whittle Springs Road, Broadway, Magnolia Avenue, and Martin Luther King, Jr, Boulevard. The plan proposes greater accessibility by using Complete Streets design standards on major thoroughfares. A Complete Street accommodates transit, pedestrians, bikes, and automobiles equally, allowing all users to safely move along a street.

By using traditional community meetings and new public engagement tools, staff drew greater numbers of citizens to the East City Sector Plan update effort. More than 180 residents and stakeholders answered an online survey about community issues, and staff was invited to nine meetings of neighborhood and business groups, both to present information and to gather input. Four community-wide forums also were held. This approach proved so successful that it has become the norm for subsequent public outreach campaigns.



*Knoxville Botanical Gardens Visitors Center*



*Colonel John Williams house*



*East City Sector neighborhood*

### Central City Sector Plan Nears Completion

As the fiscal year came to a close, another sector plan update—for the Central City—was nearing completion. The Central City sector offers unique planning challenges. Not only is the city's central business district in the sector, but also the University of Tennessee campus, several residential neighborhoods, and the majority of Knoxville's historic resources are found there.

Staff incorporated an impressive amount of public input when crafting the Central City Sector Plan and also included elements of other plans that affect the sector, such as neighborhood plans, small area plans, and corridor studies. A final draft will be presented to the public for review in July, 2014 and is expected to be adopted by the Planning Commission soon after.



### Process Underway for the Northwest City and Northwest County Sector Plans

Northwest City and Northwest County Sector Plans were in early stages of update in fiscal 2013-2014. Background reports for each were completed, and meetings to gather public input were scheduled for August and September, 2014. Both plans are expected to be completed and presented for adoption before June, 2015.

### PlanET and Comprehensive Planning

MPC's Comprehensive Planning staff assisted PlanET partners from the University of Tennessee in producing *Low-Impact Development: Opportunities for the PlanET Region*. The guide will help municipalities, developers, and the general public meet stricter Clean Water Act standards that require on-site control of stormwater runoff.



Additionally, when PlanET's planning phase concluded in April, Comprehensive Planning staff began to seek grant opportunities to fund implementation of several projects proposed through the PlanET effort. Staff took the lead in applying for a U.S. Department of Agriculture grant to study the feasibility of a food hub in the Knoxville region. Grant winners will be announced by late summer, 2014.



### Assistance to City of Knoxville and Knox County

From time to time, officials from the City of Knoxville and Knox County request expert assistance from MPC staff to update, change, or supplement local zoning ordinances. This year, Comprehensive Planning staff worked on three major efforts:

- Revisions to city and county parking ordinances
- Evaluation of city and county flood zones
- Revisions to demolition permit process for potentially historic structures

*The Central City sector comprises a unique blend of the central business district, historic neighborhoods, and the University of Tennessee.*

## Transportation Planning

The Knoxville Regional Transportation Planning Organization (TPO), staffed by MPC planners, serves as the transportation planning agency for Knox County, most of Blount County, and parts of Anderson, Loudon, and Sevier counties, including the cities of Knoxville, Farragut, Maryville, Alcoa, Oak Ridge, Clinton, Loudon, and Lenoir City. The State of Tennessee and East Tennessee Development District also participate in the process. Under contract with the Tennessee Department of Transportation (TDOT), TPO staff is also responsible for conducting regional transportation planning in the air quality non-attainment/maintenance areas for ozone and PM2.5. Those areas are comprised of Anderson, Blount, Jefferson, Knox, Loudon, and Sevier counties, as well as parts of Cocke and Roane counties.

### TPO Executive Board and Technical Committee

The TPO Executive Board and Technical Committee work with TPO staff to make decisions on regional transportation plans and projects. The Executive Board, which sets policy and adopts plans, is comprised of 17 elected officials from the TPO planning area and representatives from the East Tennessee Development District and the Governor of Tennessee. The 22-member Technical Committee consists of local planners and engineers. The Technical Committee works closely with staff and makes recommendations to the Executive Board.

### Smart Trips

Smart Trips is a program that encourages people to take alternative commutes, such as walking, riding a bicycle, or carpooling, instead of driving alone to work. In 2013, 129 new users signed up for the free, web-based program, raising the total number of participants to nearly 700. By using alternative forms of travel, members kept 1,436,413 pounds of greenhouse emissions out of the environment this year.



*Smart Trips staff use many methods to recruit participants.*

Two full-time employees, an Outreach Coordinator and a Project Coordinator, manage the Smart Trips program. The Outreach Coordinator's responsibilities include marketing to companies and institutions, visiting health and benefits fairs, hosting seminars, and developing a network of business advocates for the program. The Project Coordinator markets the program to the general public, provides user support, and manages the day-to-day operations.

In September, Smart Trips ran its annual Commuter Challenge, which serves as the program's most visible enrollment drive each year. Employers competed to see which company could enroll the most employees while individuals logged their commutes to be eligible for prizes. Tennessee Valley Authority won the business category by signing up 48 new participants. Monika Miller took home the individual grand prize, a \$1,500 vacation package provided by AAA of East Tennessee. Beginning in 2014, the Commuter Challenge will be a year-long event with a "bonus round" to recruit and reward new members planned for October.

### Planning for Pedestrians

TPO partnered with other local agencies to plan for places and programs that encourage people to have healthier and more active lifestyles. One of its closest partnerships was with the Knox County Health Department (KCHD), which coordinated the Knox County Safe Routes to School program. TPO assisted KCHD in writing grants and organizing events for the local Safe Routes program. Staff also participated in the Tennessee Safe Routes to School State Network, which brought together practitioners and supporters to share ideas and information. The TPO was actively involved with the Network's policy teams on Complete Streets and School Siting.

TPO partnered with KCHD on several other initiatives, including Healthy Kids, Healthy Communities; Pioneering Healthier Communities; and, Together! Healthy Knox. Each focused on policy and environmental changes to support healthier choices for transportation, like walking and bicycling.

### Greenways

TPO partnered with greenway advocates from across the Knoxville region as part of the Knoxville Greenway Commission, the Knox Greenways Coalition, and the Great Smoky Mountains Regional Greenway Council. TPO staff served as chair of the Regional Greenway Council, which brought together planners from a dozen local governments and coordinated planning and marketing of regional greenways.

### Bicycle Program

The Knoxville Regional Bicycle Program raises awareness about the importance and value of bicycling. Its volunteer Bicycling Ambassadors spoke with the public at community events and festivals, encouraging cyclists to ride more often and more safely and helping motorists better understand how to accommodate cyclists on area roadways. Ambassadors and other volunteers

presented “Sharing the Road with Bicyclists”—a program that exposes the dangers of distracted driving, speeding, and road rage—to every high school driver’s education class in Knox and Blount counties.

Additional Bicycle Program highlights this year:

- TPO provided funding for a Bicycle Facilities Plan, which will be completed in late 2014.
- The Bicycle Program’s Facebook page grew from 800 “likes” to more than 1,200.
- TPO staff worked with the City of Knoxville’s traffic engineering department to install signage on four bicycle routes.
- The bike rack grant program has been responsible for placement of more than 620 racks throughout the air quality non-attainment area since the program began in 2004.
- Bike Month organizers hosted several events, including Bike to Work Day, the Neighborhood Bike Ride, the “I Bike KNX” Festival on Market Square, community-organized rides, and bike repair classes.



*Bike to Work Day, 2014 in Market Square*

### Tour de Lights

About 700 people turned out for the 7th annual Tour de Lights bicycle ride in December. The event enjoys steady growth each year, now more than triple the participation from the inaugural ride in 2007 which hosted 200 bicyclists. This year’s festive ride started downtown and toured the holiday decorations of Fourth and Gill and Old North Knoxville. Neighborhoods welcomed the riders as spectators gathered on porches and in front yards. The ride was sponsored by Downtown Knoxville, the City of Knoxville, Three Rivers Market, and Mast General Store.



*The annual Tour de Lights bike ride is a family favorite of the holiday season.*

### Volunteer Assisted Transportation Services

TPO is responsible for distributing Federal Transit Administration (FTA) funds earmarked to help the elderly and persons with a disability overcome transportation challenges. Two local programs that transport members of those groups received funding this year: Knoxville-Knox County Community Action Committee (CAC) Volunteer Assisted Transportation and Blount County Community Action Association (CAA) SMiles (Senior Miles) programs. Both initiatives recruit, screen, and train volunteer drivers to provide transportation to those who need an extra level of personal assistance. While there is no restriction on trip purpose, most are for medical appointments and grocery shopping. The volunteer driver stays with the rider for the entire trip and helps as needed.

CAC’s Volunteer Assisted Transportation program has been in service for five years and provided more than 4,300 trips this year. CAA’s SMiles program celebrated its first anniversary this year and carried more than 2,800 riders. Both programs have received national recognition for their innovativeness.

TPO staff worked with both programs, as well as other organizations in the region, to promote the concept to other communities. As a result, three other counties in East Tennessee are starting their own volunteer driver programs.

### Regional Transit Authority

After years of discussion about the need for a Regional Transit Authority (RTA), the TPO Technical Committee requested a formal study to evaluate the concept. Staff worked with the University of Tennessee Center for Transportation Research to complete an evaluation this year, a summary of which follows:

- The permissible structure of an RTA for Knoxville and other areas in Tennessee was articulated by state legislation in 2009:
  - Legislation allows areas with a population of at least 200,000 to create an RTA.
  - Permissible RTAs will be governed by a board consisting of the mayor of each jurisdiction in the authority, the commissioner of transportation, and one governor-appointed member from each participating county.
- Five generalized steps were recommended as a starting point to see if the Knoxville region would benefit from an RTA:
  - Identify inefficiencies in existing public transit systems
  - Determine if existing transportation agencies can address inefficiencies
  - Define the purpose and operational structure desired for an RTA
  - Securing consistent funding
  - Foster community support

## Information Services

### Continued IS Support Aids Completion of Phase 1 of PlanET

MPC's Information Services (IS) division supported the completion of PlanET by providing staff expertise in research and data analysis, geographical information systems, graphic design and printing, and communications.

IS staff took the lead on providing content for ETindex, an online clearinghouse for regional data, including demographics, economy/workforce, education, environment/agriculture, financial well-being, healthy living, housing/neighborhoods, quality of life, and transportation. Staff also lent technical expertise to the planning team, helping prepare final products, such as the PlanET Playbook, Preferred Growth Scenario, and several Demonstration Projects.

In addition, IS staff enhanced and maintained PlanET's website in 2013 and 2014. The site dispensed project information, like event announcements and coverage, report releases, public meetings, blog posts from area leaders, and videos of citizen interviews.

### Regional Census Data Delivered

Information Services staff gathers and disseminates an extensive collection of U.S. Census Bureau data through the MPC website. To assist people with their demographic, social, economic, and housing research needs, IS staff has compiled locally-relevant data and provided them in a one-stop web shop, making retrieval of data much easier than navigating the more complex Census Bureau web catalogs. This year's update included data from several Census sources, including the American Community Survey, Population Estimates Program, and Historic Population, as well as population projections prepared by State of Tennessee and University of Tennessee researchers.

MPC serves as an affiliate of the Tennessee State Data Center, and in that role, the MPC Library and website are official repositories of federal Census data. Print and digital materials from decennial Censuses of Population and Housing are available—MPC's collection includes releases from 1960 through 2013.

### Property Market Studies

IS staff is responsible for researching and writing three property market reports published by MPC as a public service: Office Market Analysis, Shopping Center Market Analysis, and Industrial Space Inventory. The office market is analyzed yearly while the other reports are produced on a less frequent, rotating basis. This year's efforts included the office and industrial reports.

#### Office Market Analysis

Knoxville's office property market saw improvement in 2013. The areawide vacancy rate fell 90 basis points from 16.9 percent in 2012 to 16.0 percent this year. Downtown vacancies declined, shrinking from 14.7 percent in 2012 to 14.0 percent, while the suburban market also improved, shedding 110 basis points to 16.9 percent vacancy this year.

Occupancy increased in seven of the eight Knoxville sub-markets, returning overall absorption to a positive balance. Suburban markets absorbed 245,992 square feet, but downtown showed a loss of 152,074 square feet.

One new and seven existing office properties, comprising 155,000 square feet, were added to this year's inventory. Nine office buildings were removed, due to demolition or converted use, totaling 301,686 square feet. Six of the removed properties were in the Downtown sub-market (225,838 square feet) and three in the Central/East/South sub-market (75,848 square feet).

Among Knoxville's three main categories of rentable office inventory, general use accounted for the bulk (68 percent share), with a vacancy rate of 16.8 percent. Medical followed with a 17 percent share of rentable space and 25.9 percent availability, while government use comprised the remaining supply, with the lowest vacancy rate, 4.6 percent.

#### Industrial Space Inventory

In 2009, the last time that MPC's Industrial Space Inventory was conducted, the U.S. economy was stymied by the Great Recession. National unemployment hovered around 10 percent, while manufacturing-segment jobless rates peaked at 13.0 percent. In the five years since, improvement has been marked by lower total unemployment, dropping to 6.2 percent this year, and manufacturing jobless rates strong at 5.2 percent. Growth in the national economy was felt in part by expansion of the industrial sector, with renewed production demands leading to increased need for manufacturing space. As a result, industrial property vacancy rates declined from 13.4 percent in the first quarter of 2010 to 11.1 percent in the first quarter this year.

Knoxville's industrial economy also reported some improvement since 2009. The local labor market saw unemployment drop from 8.0 percent in 2010 to 6.3 percent in July of 2014. While local manufacturers have been putting people back to work, they have resisted investment in new property inventory. Total industrial



Forks of the River Industrial Park

supply was 32.9 million square feet this year, a negligible increase from 32.8 million square feet registered five years ago. The market added 16 properties (six new and 10 existing facilities), while 13 were removed from the inventory. Vacancies grew to 15.9 percent in first quarter 2014, up from 14.1 percent in 2009.

### Addressing

MPC's Addressing Department ensures that each residence and place of business in Knox County is systematically assigned a valid, unique address, complete with a building number and road name. Correct addresses are essential for the community's safety and for proper service delivery. There are more than 255,000 addresses currently in use in Knox County.

New addresses must be approved as part of the MPC subdivision and development plan review process. Also, all activities requiring building permits (construction, demolition, and improvements) need address verification by the Addressing Department. This type of work, known as address certification, involves close communication with citizens, businesses, land developers, utility providers, emergency services officials, and the post office.

During FY2013-14, Addressing staff created 2,252 addresses for new development. Staff also changed or corrected 15,835 existing addresses, added 105 new street segments to the county base map, and modified 302 existing street segments.

### MPC Online

Staff continued to improve public communication and outreach efforts by adding to the content available on official websites for MPC, TPO, and several related organizations. In FY2013-14, the MPC website hosted 65,000 visitors who viewed 150,000 pages, an increase in both metrics over previous years. The most visited pages on the MPC website were the home page and pages related to zoning and contacting staff. During the same period, the TPO website attracted 35,000 visitors and served more than 63,000 page views, also showing an increase in both metrics. After the home page, TPO's most popular pages were the weekly traffic alert and the Bicycle Program resources page.

Additions/enhancements to MPC online:

- Central City Sector Plan update page
- Development Activity Report, 2013
- East City Sector Plan
- Knoxville Area Facts and Figures, 2014
- MPC Annual Report, FY2012-13
- MPC News: 26 articles
- Northwest City Sector Plan update page
- Office Market Analysis for Knoxville and Knox County, 2013
- Preservation 2013: A Report to the Knoxville Mayor
- Technical Report: Multi-Dwelling Housing Trends in Knox County, Tennessee
- Improved case mapping viewer

Additions/enhancements to TPO online:

- Human Services Transportation Coordination Plan
- Special event sites for Bike Month and Tour de Lights bike ride
- Transportation Improvement Program, FY2014-17

Other sites that MPC manages:

- Great Smoky Mountains Regional Greenway Council
- ETIndex
- Historic Preservation in Knoxville and Knox County
- Knox-Blount Greenway
- PlanET
- Smart Trips
- Tennessee Chapter of the American Planning Association
- Tennessee Technology Corridor Development Authority

In addition to using traditional websites to inform the public, MPC maintains a social media presence by using Facebook, Twitter, YouTube, and Constant Contact (email service) to publicize meetings, new products, and special events as well as to drive visitors to the MPC, TPO, Smart Trips, and PlanET websites.

### MPC Library

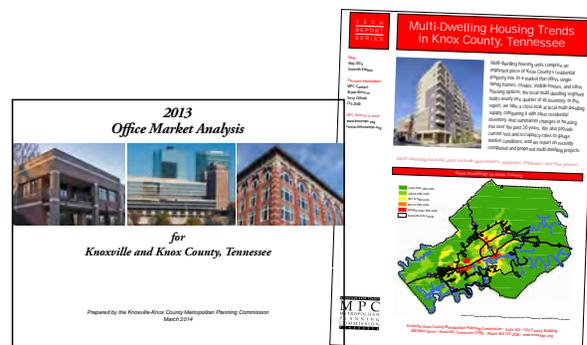
The MPC Library is home to thousands of reports, journals, and books on a wide range of urban, rural, and regional planning topics. The library also includes print and digital U.S. Census material and other government data sets.

MPC-produced holdings include Planning Commission meeting materials, such as applications, staff reports, and supporting documents for subdivision, rezoning, use on review, and all other case types. The digital records date back to 1939 and are available as PDF files for reading or printing. The MPC library also is the repository of all documents published by MPC staff.

The library is open to the public each weekday during regular business hours.

Recent staff publications:

- Development Activity Report, 2013
- East City Sector Plan
- Industrial Space Inventory, 2014
- Knoxville Area Facts and Figures, 2014
- Knoxville One Year Plan, 2014
- MPC Annual Report, FY2012-13
- Office Market Analysis for Knoxville and Knox County, 2013
- Preservation 2013: A Report to the Knoxville Mayor
- Technical Report: Multi-Dwelling Housing Trends in Knox County, Tennessee
- Tennessee Technology Corridor Development Authority Annual Report, FY2012-13
- Title VI Report
- Transportation Improvement Program, FY2014-17



## Boards and Committees Supported by MPC Staff

As an extension of their work with the Planning Commission, agency staff participated on a variety of boards, committees, and task forces.

### TTCTDA

The Tennessee Technology Corridor Development Authority concept is based upon the ability to achieve aesthetic quality and environmental conservation for developments within the Technology Overlay zones of the city and the county. Design guidelines shape future development and ensure quality in the development process. By building on the area's existing assets, the guidelines attempt to achieve functional, aesthetic, and visual unity while maintaining individual user expression.

Technology Overlay development experienced a rebound from the low level of activity documented last year. Nearly 90,000 square feet of new floor space was approved, more than double the 41,500 square feet completed in FY2012-13. The number of applications for Certificates of Appropriateness also was higher than last year's total, 27 compared to 18. And, 12 building permits were approved this year, up from only five last year.

Notable project approvals in the Corridor in FY2013-14 included: Greystone Vista, a 176-unit apartment complex in the Vista Dei Monte development, located between Hardin Valley Road and Carmichael Road; a third office building in Century Park, adding 43,240 square feet of space to the complex; two office warehouse buildings in Dutchtown Business Park on Cogdill Road, totaling 23,983 square feet; and, a 10,800-square foot medical clinic for Contemporary Women's Health, located on Sherrill Boulevard, south of Mabry Hood Road.

### Historic Zoning Commissions

The Historic Zoning Commissions (HZC) for Knoxville and Knox County are responsible for reviewing applications to repair, alter, rehabilitate, relocate, or demolish properties protected by local historic overlay districts (zoned H-1 or HZ); reviewing proposed new construction within historic overlay districts; and, identifying historic properties for local or National Register designation.

Upon design review and approval of proposed work within historic district overlays, a Certificate of Appropriateness (COA) is issued by the HZC or MPC staff. Design review within historic districts is intended to assist in stabilizing and improving property values in historic areas by encouraging rehabilitation or new construction that is harmonious with the historic area. Out of 127 COA applications this fiscal year, 121 were approved, and six were denied. This total is a slight increase over the previous year's 120 applications. Fourth and Gill Historic District led the way with 45 reviews.



*TTCTDA works to achieve aesthetic quality and environmental conservation for developments within the Technology Overlay zone.*

### Infill Housing Design Review Committee

MPC's Infill Housing Design Review Committee examines applications for new housing in Edgewood Park, Lonsdale, and Oakwood/Lincoln Park neighborhoods for conformance with the Heart of Knoxville Infill Housing Design Guidelines. The Committee ensures that development within the Infill Housing Overlay District (IH-1) is architecturally compatible with the neighborhood, fosters neighborhood stability, creates pedestrian-oriented streets, and meets a wide range of housing needs. The nine-member Review Committee includes MPC staff and representatives from the East Tennessee Community Design Center and City of Knoxville Plans Review and Inspections, Engineering, and Community Development departments. The Committee meets the fourth Wednesday of each month.

In FY2013-14, the Review Committee issued 29 certificates of appropriateness that resulted in 19 new houses, six new lots,



*The Historic Zoning Commissions for Knoxville and Knox County are responsible for reviewing applications to repair, alter, rehabilitate, relocate, or demolish properties protected by local historic overlay districts.*

three porch renovations, and one garage in the overlay district. In addition, MPC staff participated on the Community Development Department's Infill Committee and assisted in the review of four houses that were funded through various city programs.

### **Downtown Design Review Board**

The Downtown Design Review Board examines development proposals for private and public projects in Knoxville's center city. The goal of the Review Board is to foster attractive and harmonious development and rehabilitation of the downtown area.

Twenty-five projects were reviewed by the Downtown Design Review Board in the past year. The majority of applications were for signs and minor exterior alterations (such as new storefronts and windows). Notable projects included exterior renovations of Patrick Sullivan's, JC Penney, and John H Daniel buildings. New construction was approved for Walnut Street Garage, Marble Alley Lofts, and Residence Inn.

The City of Knoxville initiated one amendment to the Downtown Design Overlay District's guidelines and administrative rules and procedures: removal of the requirement that an applicant obtain a Certificate of Appropriateness before a demolition permit can be issued. This action was in response to the City Law Department's determination that state law does not grant the Board authority to review demolition permits.

### **City of Knoxville Parking Policy Committee**

The Parking Policy Committee has a citywide scope, however, its focus is on-street parking in the downtown core and other areas with parking meters. The Committee studies policy issues related to signage, parking rates and duration, allocation of space for commercial and passenger loading zones, parking meter hardware, and on-street parking code amendments. Special parking considerations, such as taxi stands, car-share parking, and food trucks, also are considered.

Committee recommendations that have been implemented include relocating and creating new commercial and passenger loading zones, installing a bicycle corral on Gay Street, testing upgraded meters on Market Street (enabling credit card transactions and real-time monitoring of parking spaces), and amending City code to allow on-street parking to be regulated with painted curbs only (without the need for signs).



*The Infill Housing Design Review Committee examines applications for new housing in Edgewood Park, Lonsdale, and Oakwood/Lincoln Park neighborhoods for conformance with the Heart of Knoxville Infill Housing Design Guidelines.*



*The Downtown Design Review Board examines development proposals for private and public projects in Knoxville's center city.*



*A bike commuter enjoys the convenience of a new bike corral on Gay Street, recommended by the City of Knoxville Parking Policy Committee.*

## Other Committee, Board, and Task Force Participation by MPC Staff

- C-7 Cumberland Avenue Design Review Board
- Central Business Improvement District (CBID) Development Committee
- Community Action Committee Board of Directors
- Community Action Committee Transportation Advisory Committee
- Community Action Committee Volunteer Assisted Transportation Committee
- Community Development Facade Review Committee
- Community Development Infill Housing Committee
- Cumberland Avenue Advisory Committee
- Downtown North/I-275 Corridor Advisory Board
- East Tennessee Community Design Center
- East Tennessee Council on Aging and Disability
- East Tennessee Quality Growth
- East Tennessee U.S. Green Building Council
- Geography Network of East Tennessee
- Great Smoky Mountains Regional Greenway Council
- Healthy Kids, Healthy Communities Steering Committee
- I-81 Corridor Coalition
- Incident Management Task Force
- KGIS Coordinating Committee
- Knox County Air Pollution Control Board
- Knox County Board of Zoning Appeals
- Knox County Community Health Council
- Knox County Parks Board
- Knox County Safe Routes to School Partnership
- Knox County Solid Waste Board
- Knox Greenways Coalition
- Knox Heritage Ex-Officio Board Member
- Knox Heritage Preservation Advocacy Committee
- Knoxville Board of Zoning Appeals
- Knoxville City Council's Public Property Naming Committee
- Knoxville Form Code Administrative Review Committee
- Knoxville Greenways Commission
- Knoxville Homeless Management Information System Advisory Committee
- Knoxville Regional Freight Advisory Committee
- Knoxville Regional Project Action Coalition
- Knoxville Transportation Authority
- Knoxville Tree Board and Planning and Policy Committee
- Knoxville Urban Agriculture Committee
- Knoxville Utilities Board Pace 10 Partners Council
- Knoxville-Knox County Food Policy Council and Food Access Working Group
- Magnolia Avenue Warehouse District Advisory Committee
- National Cooperative Highway Research Program
- Pioneering Healthier Communities
- PlanET Board of Mayors
- PlanET Community Leadership Team
- PlanET Consortium
- PlanET Equity Team
- PlanET Working Groups: Economy/Workforce, Environment, Healthy Communities, Housing/Neighborhoods, and Transportation/Infrastructure
- Rural Transportation Planning
- Safe Routes to School State Network
- Tennessee Model Users Group
- Tennessee Regions Roundtable - Steering Committee
- Together! Healthy Knox
- Transportation Research Board – Strategic Highway Research Program

## Leadership and Educational Roles

MPC staff attended the following meetings, sometimes to make presentations and other times to keep current on issues and best practices:

- Association of Metropolitan Planning Organizations Annual Meeting
- Community Indicators Consortium Impact Summit
- Cumberland Region Tomorrow's Power of Ten Summit
- Drivers' Education Program for Knox County, Blount County, Alcoa, and Maryville Schools
- East Tennessee Equity Summit
- ETindex.org Promoted at 10 Local Events
- Greater Knoxville Research Network
- Institute of Transportation Engineers Webinars: The Great Streets Movement and Fundamentals of Transportation Planning
- League of Women Voters
- National Association of Development Organizations
- National, State, and Local Chapter Meetings of the American Planning Association
- State and Regional GIS Conferences
- Sustainable Communities – Moving to Implementation Academy
- Sustainable Transportation – Connecting Communities Academy
- Tennessee Section of the Institute of Transportation Engineers Conferences
- Travel Model Improvement Program Webinars
- US Department of Housing and Urban Development Sustainable Communities and Housing Convention
- US Green Building Council Southeast Leadership Summit
- UT Department of Civil and Environmental Engineering Transportation Seminar Series
- Watershed Academy

## Professional Certifications

- Amy Brooks obtained the American Institute of Certified Planners (AICP) certification
- Mike Reynolds obtained the American Institute of Certified Planners (AICP) certification
- Ellen Zavisca obtained the Professional Transportation Planner (PTP) certification

# Financial Summary

Statement of Revenues/Expenditures and Changes in Fund Balance  
 Budget and Actual - General Fund  
 For the Fiscal Year Ended June 30, 2014  
 (Pending audit)

	<b>Final Budget<sup>1</sup></b>	<b>2014 Actual UNAUDITED</b>	<b>Variance Favorable (Unfavorable)</b>
<b>Revenues:</b>			
Fees and Charges	\$514,780	\$537,104	\$22,324
Federal Government Grants <sup>2</sup>	3,175,000	2,705,778	(469,222)
State of Tennessee Grants <sup>2</sup>	254,000	237,177	(16,823)
Local Grant Match (other than MPC)	0	9,947	9,947
City of Knoxville	905,000	905,000	0
Knox County	646,000	646,000	0
Miscellaneous Contracts <sup>3</sup>	17,730	15,335	(2,395)
<b>Total Revenues</b>	<b>\$5,512,510</b>	<b>\$5,056,341</b>	<b>(\$456,169)</b>
<b>Expenditures:</b>			
Salaries and Employee Benefits	\$2,934,360	\$2,823,361	\$110,999
Contracted Services	2,181,610	1,708,470	473,140
Supplies and Materials	159,629	128,043	31,586
Other Charges	212,311	193,009	19,302
Capital Outlay	0	0	0
<b>Total Expenditures</b>	<b>\$5,487,910</b>	<b>\$4,852,883</b>	<b>\$635,027</b>
Revenues Over (Under) Expenditures	\$24,600	\$203,458	\$178,858
Fund Balance, July 1, 2013	\$847,444	\$847,444	\$0
Fund Balance, June 30, 2014	\$872,044	\$1,050,902	\$178,858

*Footnotes:*

<sup>1</sup>Final Budget Expenditures for line items "Contracted Services" and "Supplies and Materials" do not include \$610,152 of FY 2013 Encumbrances carried forward to FY 2014.

<sup>2</sup>Twelve grant programs include: FHWA Highway Planning and Construction; FTA Technical Studies; Regional Transportation and Air Quality; Knoxville Smart Trips Program; Knoxville Car Share Program; TPO Bike Parking Enhancement; Regional Transit Corridors Study; FTA Job Access and Reverse Commute; FTA New Freedom; Sustainable Communities Grant Program/PlanET (pass through City of Knoxville); Tennessee Historical Commission; FTA Section 5310 Senior Transit.

<sup>3</sup>Miscellaneous Contracts-actuals: PBA/Knox County Schools PEFA V, \$11,580; Miscellaneous, \$3,755.

## Online Quick Reference

Metropolitan Planning Commission  
[www.knoxmpc.org](http://www.knoxmpc.org)

Knoxville Regional Transportation Planning Organization  
[www.knoxtrans.org](http://www.knoxtrans.org)

Plan East Tennessee (PlanET)  
[www.planeasttn.org](http://www.planeasttn.org)

ETindex  
[www.etindex.org](http://www.etindex.org)

Tennessee Technology Corridor Development Authority  
[www.knoxmpc.org/ttcda](http://www.knoxmpc.org/ttcda)

Historic Preservation in Knoxville and Knox County  
[www.knoxmpc.org/historic](http://www.knoxmpc.org/historic)

Smart Trips  
[www.knoxsmarttrips.org](http://www.knoxsmarttrips.org)

Great Smoky Mountains Regional Greenways Council  
[www.smokymountainsgreenways.org](http://www.smokymountainsgreenways.org)

Knox Blount Greenway  
[www.knoxblounttrail.org](http://www.knoxblounttrail.org)

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KNOXVILLE-KNOX COUNTY

M P C

METROPOLITAN

P L A N N I N G

C O M M I S S I O N

T E N N E S S E E